



Fleet Policies and Procedures Driver Acknowledgement

I have received training in the use of the vehicle and equipment. I understand that it is my responsibility to follow these policies and procedures. I also understand that it is my responsibility to observe all policies and procedures concerning the proper and safe operation of state-owned or leased vehicle and equipment.

Driver Name (Print)

Driver Signature

Date

Spending Unit Designee Signature

Date

For the documentary purpose of this acknowledgement, by electronically entering each name in the signature fields above, the driver and supervisor are exercising their intent to sign the acknowledgement and attest to its accuracy.