



Fleet Defensive Driving Course Completion Record

_____ has successfully completed Defensive Driving Course Training. Completion of this course is required before any employee is authorized to drive a state-owned or leased vehicle. The state requires that two hours of defensive driving training be repeated on an annual basis for employees to remain eligible to drive state-owned or leased vehicles.

Driver Name (Print)

Driver Signature

Date

Supervisor Signature

Date

For the documentary purpose of this record, by electronically entering each name in the signature fields above, the driver and supervisor are exercising their intent to sign the record and attest to its accuracy.